



**Toledo  
Public Schools  
FOUNDATION**  
Enabling the Dream

## Guidelines for Grant Applicants

The Toledo Public Schools Foundation is a non-profit 501(c)(3) organization created to support the broad educational mission of Toledo Public Schools by receiving, managing, and distributing gifts to benefit Toledo Public Schools students, faculty, and programs. Through the generous contributions of individuals, corporations, foundations, and organizations, the Toledo Public Schools Foundation provides a reliable source of funds for programs to enhance teaching and learning.

### **The primary focus of the Toledo Public Schools Foundation is to raise and distribute funds for:**

- ☛ Providing scholarships to outstanding TPS students to create the community leaders of tomorrow
- ☛ Supporting creative and innovative projects developed by TPS classroom teachers to stimulate student excellence

The Toledo Public Schools Foundation will give priority consideration to proposals that address these purposes. The Foundation will not fund projects that do not in some way advance the educational mission of the district.

This year, the Foundation will make its 10th awards disbursing up to \$117,250. Grants generally will be made in the amounts of \$500 or \$1,000 unless otherwise stated. Applications received by the Foundation by March 3, 2010 will be reviewed by the Board of the Toledo Public Schools Foundation in April. Funding of selected projects will be released for use at the start of the 2010-2011 School Year.

Grant applicants must be current TPS teachers, administrators, or high school students. Applications must be completed in full and received in the office of the Foundation by the **deadline of 1:00 p.m., Wednesday, March 3, 2010.**

### **In order to give serious consideration to a request for funding, an applicant must:**

- ☛ Complete the appropriate application in full
  - Grant-To-Staff Proposal
  - Grant-To-Student Proposal
- ☛ Sign it
- ☛ Mail/deliver the original and nine (9) copies to:
  - Susan K. Zurawski
  - Executive Director Toledo Public Schools Foundation
  - Room 107, Thurgood Marshall Building
  - 420 E. Manhattan Blvd.
  - Toledo, OH 43608
  - Phone: 419-535-6568

**Deadline: 1:00 p.m., Wednesday, March 3, 2010**

### **Please keep these limits in mind:**

- ☛ Generally, proposals will be funded at the levels of \$500 or \$1,000 unless otherwise stated.
- ☛ The application should not exceed the printed form, plus two additional pages, if needed.
- ☛ Grants are not made for capital improvements, personnel salaries or fringe benefits, transportation expenses, or equipment purchases.

The Toledo Public Schools Foundation congratulates all applicants for taking the time to apply for a grant. This action is a further demonstration of the motivation and commitment to enhance the educational opportunities delivered by Toledo Public Schools.



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# Grant-To-Staff Proposal

Mail/deliver the original and nine (9) copies to:

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Executive Director Toledo Public Schools Foundation  
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420 E. Manhattan Blvd.  
Toledo, OH 43608

Phone: 419-535-6568, **Deadline: 1:00 p.m., Wednesday, March 3, 2010**

**Teacher Grants Criteria:**

- I. Uniqueness of the project
- II. Immediate impact on education/achievement of children
- III. Creative learning experience that can be replicated
- IV. Memorable learning opportunity
- V. Brings excitement into the classroom

**This application is to be used for projects that involve:**

- ☛ Supporting creative and innovative projects developed by TPS classroom teachers to stimulate student excellence

Date \_\_\_\_\_

Brief Project Description (If awarded, teachers are required to submit a one-page summary of the project with attached project budget by March 31, 2011 for assessment purposes and evidence of completion to the Toledo Public Schools Foundation.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Amount (maximum \$1,000) \_\_\_\_\_

Name: (circle applicable title) Dr. Mr. Mrs. Miss: \_\_\_\_\_ School: \_\_\_\_\_

School Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Numbers & Area Codes School: \_\_\_\_\_ Home: \_\_\_\_\_

Higher Education—Include credits toward incomplete advanced degrees:

Institution: \_\_\_\_\_ School or Department: \_\_\_\_\_ Years—From/To: \_\_\_\_\_

Degree: \_\_\_\_\_ Major Subject: \_\_\_\_\_ Minor Subject(s): \_\_\_\_\_

Years of Classroom Teaching Experience:

Elementary (Grades K - 6) From: \_\_\_\_\_ To: \_\_\_\_\_ Secondary (Grades 7 - 12) From: \_\_\_\_\_ To: \_\_\_\_\_

See reverse side for additional information





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# Grant-To-Student Proposal

**Scholarship for which you are applying\*:** \_\_\_\_\_

Mail/deliver the original and nine (9) copies to:

Susan K. Zurawski, Executive Director Toledo Public Schools Foundation  
Room 107, Thurgood Marshall Building  
420 E. Manhattan Blvd.  
Toledo, OH 43608

Phone: 419-535-6568, **Deadline: 1:00 p.m., Wednesday, March 3, 2010**

## Student Scholarship Criteria:

- I. Quality of the completed application and essay portion (quality of essay is an important determining factor)
- II. Student G.P.A.
- III. Course of study in high school appropriate for higher education goal or post-secondary goal
- IV. Diversity, financial need, involvement in extracurricular activities, well-rounded individual

## This application is to be used for requests that involve:

- ☛ Providing scholarships to outstanding TPS high school students to create the community leaders of tomorrow

The principal, or his or her designee, of the Toledo Public Schools high school that the student attends, will invite selected students to apply for a Foundation scholarship.

The scholarship amount awarded by the Foundation to a student will be deposited at the college, university, or other educational facility at the time of the student's enrollment.

## Student Application:

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Student SS# \_\_\_\_\_ Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Names of Parent or Guardian: \_\_\_\_\_

## Academics:

Grade Point Average: \_\_\_\_\_ (Please attach a formal transcript. Applications submitted without a formal transcript will not be considered.)

College Prep: \_\_\_\_\_

Honors: \_\_\_\_\_

Post-Secondary Options: \_\_\_\_\_

Academic Interests: \_\_\_\_\_

Awards or Honors: \_\_\_\_\_

Extra-Curricular: \_\_\_\_\_

Community Involvement: \_\_\_\_\_

Higher Education: \_\_\_\_\_

School You Will Attend: \_\_\_\_\_

Anticipated Date of Enrollment: \_\_\_\_\_

See reverse side for additional information

# Grant-To-Student Proposal (continued)

## To be completed by the student:

"Why I would put a Toledo Public Schools Foundation Grant to good use:" Student statement to be no more than one side of one page (8 1/2 x 11). Please attach this statement to this application.

## Principal's Recommendation

### Comments by the principal or designee are necessary for consideration.

Please state your approval of this proposal by commenting on the qualifications of the student applicant.

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Teacher Recommendations:

1. Teacher Name: (print) \_\_\_\_\_ (signature) \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_ Phone: Work \_\_\_\_\_ Home \_\_\_\_\_

2. Teacher Name: (print) \_\_\_\_\_ (signature) \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_ Phone: Work \_\_\_\_\_ Home \_\_\_\_\_

I endorse the applicant's request for a Toledo Public School Foundation Grant-To-Student in the amount of \$ \_\_\_\_\_

Signature of Principal: \_\_\_\_\_ Type Name of Principal: \_\_\_\_\_

School: \_\_\_\_\_ Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Date: \_\_\_\_\_

### **Important Notice to all Scholarship Applicants**

**\*Note 1: If you are applying for a "Champion Toledo" scholarship, you must attend a local institution of higher learning; otherwise, the scholarship will be forfeited. Local institutions of higher learning include: Bowling Green State University, Davis College, Heidelberg University, Herzing College, Lourdes College, Owens Community College, Stautzenberger College, and The University of Toledo unless otherwise specified.**

**Note 2: Changes in schools will not be permitted for any scholarship awarded after Salute to Scholars event; otherwise, the scholarship will be forfeited.**

**Note 3: Incomplete or late applications will not be considered.**

**Note 4: If selected, the student must submit a non-returnable headshot photo in color or black/white. (Digital version is preferred.)**

**Note 5: If selected, the student must enroll the following fall semester; otherwise, the scholarship will be forfeited.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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suez@accesstoledo.com

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